

21st May 2026

Dear Parent/Carer,

As we approach the half-term break at the end of this week, I am writing to remind you about attendance expectations for the days immediately before and after school holidays. These periods are crucial for maintaining routines and ensuring continuity of learning.

As highlighted in the last Parent Bulletin, **we do not authorise any absence in the week before or after half-term unless medical evidence is provided**. This includes absences for illness, travel, family events, or other reasons.

Examples of acceptable medical evidence include:

- A GP appointment card or confirmation message
- A hospital letter or appointment slip
- A prescription or medication label showing the date
- A note or care plan from a healthcare professional
- Evidence from NHS 111 or an online consultation service

If your child has been absent this week, please send your evidence to office@darrickwood.bromley.sch.uk.

Thank you to all families who continue to support strong attendance and communicate promptly via Studybugs when absence is genuinely unavoidable. Your cooperation helps us safeguard students and ensure they receive the best possible educational experience.

If you have any concerns about your child's attendance or require support, please contact the Attendance Team.

Yours sincerely,

Mrs R Cardy

Assistant Head Teacher